



AGENDA / Notice of Meeting on 3/04/25

Regular monthly meeting of North Rural Water Supply Corporation will be held in the North Rural WSC Office located at 3810 North Highway 281 in Mineral Wells, Texas. The meeting will begin at 6:30pm on **Tuesday, March 4, 2025**

1. Call to Order

2. Establish a Quorum

3. Prayer

4. Procedure of Business Meeting

- a. Public Comment Session (to include any customer requested leak adjustments)

Public Comments are reserved for anyone wanting to address the Board of Directors. **All speakers will each have a limit of 3 minutes to speak.** If the speaker asks a question about a topic that is not on the agenda, the Board cannot discuss the issue; they can only provide information or recite an existing policy. Any topic requiring any discussion or action from the Board can be placed on the next agenda apart from customer requested leak adjustments.

- b. Review and Approval of Non-Standard Applications
c. Review and Approval of Service Investigation Requests
d. Approval of New Memberships
e. Approval of Membership Transfers
f. Approval of Minutes from the last regular meeting
g. Review and Approval of bills to be paid
h. Review and Approval of Tariff (correction of page numbering)
i. Discussion and Action on visiting the TRWA Annual Water Convention March 26-28
j. Review and Approval of financials
- Monthly Profit and Loss, Current accounts and balances, and water usage and loss
 - Discussion and action on water loss and preventive measures
- k. Review Master Meter usage and high usage customer accounts
l. Discussion, Review, and Approval of repair estimates for the office
m. Discussion on sending an annual customer letter
n. Review and approval of Annual Meeting documents
o. Superintendent's report
- Monthly update, discussion of repairs, future purchases, and upcoming projects
 - Status update from EHT on Pump Station #2 Project, review and approval of Pay Apps from contractor

4. Executive Session

The Board of Directors may retire to executive session regarding any matter listed on the agenda at any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; and/or real estate acquisition pursuant to Chapter 551.072 of the Texas Government Code. Action, if any, will be taken in Open Session.

5. Employee Status

- a. Adjustments or actions
b. Review vacation schedule
c. Discussion on job descriptions and TRWA job board

6. Open discussion from any board member

No vote or action may be taken from any open discussion; items must first be placed on the agenda to have any action taken. Board members may take this time to confirm the next meeting date and add items for action or discussion to the next meeting's agenda.

7. Adjournment

This Notice of Meeting/Agenda is posted 72 hours prior to meeting at North Rural Water Supply Corporation Office at 3810 N Highway 281, Mineral Wells, Texas; It also appears on NRWSC water bills and our website; **www.northruralwsc.com**.